CVRDMARSWEB

Comox Strathcona Waste Management

COMOX STRATHCONA WASTE MANAGEMENT BOARD

Thursday, June 16, 2022
Minutes of the meeting of the Comox Valley Regional District (Comox Strathcona Waste Management) Board of Directors held on June 16, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 9:32 am.

MINUTES

Present:

Vice-Chair:	A. Hamir	Lazo North (Area B)
Co-Chair:	B. Unger	Village of Gold River
Directors:	A. Adams	City of Campbell River
	N. Anderson	Cortes (Area B)
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	C. Cornfield	City of Campbell River
	M. Davis	Village of Tahsis
	C. Evans	City of Campbell River
	D. Hillian	City of Courtenay
	B. Leigh	Oyster Bay – Buttle Lake (Area D)
	R. Kerr	City of Campbell River
	W. Morin	City of Courtenay
	M. McCollum	City of Courtenay
	G. Whalley	Kyuquot – Nootka/Sayward (Area A)
Alt. Directors:	A. Bissinger	Town of Comox
	N. Minions	Town of Comox
	S. Poulsen	Village of Sayward
	S. Sullivan	Village of Cumberland
Staff:	J. Warren	Deputy Chief Administrative Officer
	K. Douville	Acting Chief Financial Officer
	M. Rutten	General Manager of Engineering Services
	J. Martens	General Manager of Corporate Services
	L. Dennis	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant

Absent:

Directors:	J. Abram	Discovery Islands - Mainland Inlets (Area C)
	J. Colborne	Village of Zeballos
	E. Grieve	Puntledge/Black Creek (Area C)
	C. Moglove	City of Campbell River

ATTENDANCE

Director Cole-Hamilton was not in attendance when the meeting was called to order.

RECOGNITION OF TRADITIONAL TERRITORIES

The Chair acknowledged that the meeting was being hosted on the unceded traditional territory of the K'ómoks First Nation, the traditional keepers of the land.

CALL TO ORDER AND APPROVAL OF THE AGENDA:

B. Leigh/C. Cornfield: THAT the agenda be approved as presented.

208 Carried

ADOPTION OF MINUTES:

G. Whalley/C. Evans: THAT the Comox Strathcona Waste Management Board minutes dated April 21, 2022 be adopted.

208 Carried

REPORTS:

COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE

B. Leigh/G. Whalley: THAT the minutes of the Comox Strathcona Waste Management Advisory Committee meeting held June 2, 2022 be received.

208 Carried

REFERRAL OF PROPOSED VALUE MANAGEMENT REVIEW POLICY

D. Hillian/A. Hamir: THAT the report dated June 7, 2022 regarding a proposed corporate policy concerning value management reviews for major projects for review and feedback by the Comox Strathcona Waste Management Board be received.

209 Carried

J. Martens, General Manager of Corporate Services, provided an overview of the report regarding a proposed corporate policy concerning value management reviews for major projects for review and feedback by the Comox Strathcona Waste Management Board.

Director Cole-Hamilton joined the meeting at 9:42 am.

SOLID WASTE FEES AND CHARGES - AMENDMENT PLAN 2022

B. Leigh/A. Bissinger: THAT the report dated June 10, 2022 regarding the solid waste fees and charges with an updated fee schedule, clearer definitions, condition of use and violations and penalties be received.

209 Carried

V. Schau, Senior Manager of CSWM Services, presented an overview of the report regarding the solid waste fees and charges with an updated fee schedule, clearer definitions, condition of use and violations and penalties.

D. Hillian/C. Cornfield: THAT Bylaw No. 720, being "Comox Strathcona Waste Management Service Tipping Fee and Solid Waste Disposal Regulation Bylaw No. 720, 2022" be given first, second and third reading as well as considered for adopted at the June 16, 2022 meeting.
209 Carried

SOLID WASTE MANAGEMENT PLAN RENEWAL

A. Bissinger/C. Cornfield: THAT the report dated June 10, 2022 regarding the Comox Strathcona Waste Management Solid Waste Management Plan renewal and major milestones be received.
209 Carried

S. Willie, Solid Waste Analyst, provided an overview of the report regarding Comox Strathcona Waste Management Solid Waste Management Plan renewal and major milestones.

D. Arbour/A. Hamir: THAT the Comox Strathcona Waste Management Board begin the process of renewing the Solid Waste Management Plan for the entire area of the Strathcona Regional District and Comox Valley Regional District (including the City of Campbell River, City of Courtenay, Town of Comox, Village of Cumberland, Village of Sayward, Village of Gold River, Village of Tahsis and Village of Zeballos), and direct staff to notify the public and Ministry of Environment and Climate Change Strategy of its intention to amend the plan and begin a process of consultation;

AND FURTHER THAT staff prepare the terms of reference for the Regional Solid Waste Advisory Committee and subsequent plan for recruitment of members to bring forward to the September 2022 Comox Strathcona Waste Management Board for approval.
209 Carried

CSWM CAPITAL BUDGET AMENDMENT

C. Evans/D. Arbour: THAT the report dated June 9, 2022 regarding a budget amendment to the 2022-2026 financial plan for the Comox Strathcona Waste Management Service, function 391 be received.
209 Carried

V. Schau, Senior Manager of CSWM Services, provided an overview of the report regarding a budget amendment to the 2022-2026 financial plan for the Comox Strathcona Waste Management Service, function 391.

D. Arbour/W. Cole-Hamilton: THAT the 2022-2026 financial plan and capital expenditure program for the Comox Strathcona Waste Management Service, function 391, be amended by $250,000 in project no. 1054 for 2022 towards the purchase of a gravel truck to be funded by an increase in the contribution from capital works reserve by $250,000.
209 Carried

D. Arbour/A. Hamir: THAT the 2022-2026 financial plan and capital expenditure program for the Comox Strathcona Waste Management Service, function 391, be amended by $25,000 in project no. 1121 for 2022 for the scale software upgrade for a project budget of $100,000 with additional contribution from capital works reserve.
209 Carried

CSWM CAPITAL PROJECTS UPDATES

D. Arbour/D. Hillian: THAT the report dated June 9, 2022 regarding status updates on the Regional Organics Compost Project, Cell 2 Construction Project and Campbell River Landfill Closure Project be received.
209 Carried

V. Schau, Senior Manager of CSWM Services, presented a status update on the Regional Organics Compost Project, Cell 2 Construction Project and Campbell River Landfill Closure Project.

CSWM BOARD MANAGEMENT REPORT

B. Leigh/M. Davis: THAT the CSWM Board management report dated June, 2022 be received.
208 Carried

BYLAWS AND RESOLUTIONS:

D. Hillian/S. Sullivan: THAT Bylaw No. 720 being "Comox Strathcona Waste Management Service Tipping Fee and Solid Waste Disposal Regulation Bylaw No. 720, 2022" be given first and second readings concurrently.
209 Carried

C. Evans/C. Cornfield: THAT Bylaw No. 720 being "Comox Strathcona Waste Management Service Tipping Fee and Solid Waste Disposal Regulation Bylaw No. 720, 2022" be read a third time.
209 Carried

C. Cornfield/C. Evans: THAT Bylaw No. 720 being "Comox Strathcona Waste Management Service Tipping Fee and Solid Waste Disposal Regulation Bylaw No. 720, 2022" be adopted.
209 Carried

NOTE: The above bylaw received two-thirds affirmative vote for approval.

NEW BUSINESS:

CONSTRUCTION AND DEMOLITION WASTE

B. Leigh/D. Arbour: THAT the correspondence dated May 24, 2022 from Director Cole-Hamilton regarding the management of construction and demolition waste be received.
209 Carried

W. Cole-Hamilton/D. Arbour: THAT in advance of the planned review of the Solid Waste Management Plan, staff be directed to undertake the following initiatives to reduce construction and demolition waste:

1. Include construction and demolition waste information in the planned public outreach program for 2022;
2. Create a webpage with information and resources on the Comox Strathcona Waste Management website to educate and promote deconstruction instead of demolition; and
3. Further engage with local governments within the Comox Strathcona Waste Management service area to provide information and explore regulatory tools and other opportunities to reduce construction and demolition waste.

209 Carried

LANDFILL GAS RELATED FEDERAL GRANTS

D. Arbour/C. Cornfield: THAT the CSWM Board write to the relevant Federal and Provincial Ministers, outlining the CSWM's early adopted leadership on the management of landfill gas; and that consideration be given to support CSWM's future efforts in the design of landfill gas related federal grants.

209 Carried

TERMINATION:

C. Cornfield/B. Leigh: THAT the meeting terminate.

Carried

Time: 11:16 pm.

Confirmed this 1st day of Sep 22:

for (Will Cole-Hamilton)

Brad Unger
Co-Chair

Certified Correct:

Lisa Dennis
Manager of Legislative Services

Recorded By:

Antoinette Baldwin
Legislative Services Assistant