Comox Strathcona Waste Management

COMOX STRATHCONA WASTE MANAGEMENT BOARD

Thursday, September 1, 2022

Minutes of the meeting of the Comox Valley Regional District (Comox Strathcona Waste Management) Board of Directors held on September 1, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 9:30 am.

MINUTES

Present:		
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	A. Adams	City of Campbell River
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	C. Cornfield	City of Campbell River
	M. Davis	Village of Tahsis
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	B. Leigh	Oyster Bay – Buttle Lake (Area D)
	R. Kerr	City of Campbell River
	W. Morin	City of Courtenay
	M. McCollum	City of Courtenay
	B. Unger	Village of Gold River
	G. Whalley	Kyuquot – Nootka/Sayward (Area A)
	M. Swift	Town of Comox
	C. Moglove	City of Campbell River
Alt. Directors:	N. Minions	Town of Comox
	S. Poulsen	Village of Sayward
	S. Sullivan	Village of Cumberland
	K. Dahl	City of Campbell River
Staff:	R. Dyson	Chief Administrative Officer
	L. Wiwcharuk	Chief Financial Officer
	M. Rutten	General Manager of Engineering Services
	J. Martens	General Manager of Corporate Services
	L. Dennis	Manager of Legislative Services
	S. Speed	Branch Assistant

Absent:		
Directors:	J. Abram	Discovery Islands - Mainland Inlets (Area C)
	N. Anderson	Cortes (Area B)
	J. Colborne	Village of Zeballos

RECOGNITION OF TRADITIONAL TERRITORIES

The Chair acknowledged that the meeting was being hosted on the unceded traditional territory of the K'ómoks First Nation, the traditional keepers of the land.

CALL TO ORDER AND APPROVAL OF THE AGENDA:

E. Grieve/D. Arbour: THAT the agenda be varied to move the addendum item, Capital Projects Presentation, to follow agenda item G2 and that the agenda be approved.

208 Carried

IN-CAMERA MEETING:

B. Leigh/G. Whalley: THAT the committee adjourn to an in-camera session pursuant to the following sub-section of section 90 of the Community Charter:

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public;

AND FINALLY THAT the in-camera portion convene immediately following the open portion of the meeting.

208 Carried

ADOPTION OF MINUTES:

D. Arbour/D. Hillian: THAT the Comox Strathcona Waste Management Board minutes dated June 16, 2022 be adopted.

208 Carried

REPORTS:

COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE

D. Hillian/D. Arbour: THAT the minutes of the Comox Strathcona Waste Management Advisory Committee meeting held August 18, 2022 be received.

208 Carried

CVRD CORPORATE ENERGY AND EMISSIONS PLAN REFERRAL

D. Arbour/D. Hillian: THAT the report dated August 26, 2022 regarding the CVRD Corporate Energy and Emissions Plan referred from the CVRD Board for information and consideration be received.

209 Carried

M. Rutten, General Manager of Engineering Services, provided an overview of the report regarding the CVRD Corporate Energy and Emissions Plan referred from the CVRD Board for information and consideration.

W. Cole-Hamilton/M. Davis: THAT staff be directed to develop a Greenhouse Gas reduction strategy to address CSWM's corporate emissions, and that staff bring a report back to the CSWM Board at a future date.

209 Carried

CAPITAL PROJECTS UPDATE PRESENTATION

C. Makinson, Manager of CSWM Capital Projects, presented an update regarding capital projects.

CSWM REGIONAL SOLID WASTE SERVICE REVISED FINANCIAL PLANNING POLICY

D. Arbour/E. Grieve: THAT the report dated August 25, 2022 regarding the proposed revisions to the Regional Solid Waste Management Service financial planning policy that will continue to set out the framework supporting the annual development, communication and approval process for the five-year financial plan for the service be received.

209 Carried

V. Schau, Senior Manager of CSWM Services, provided an overview of the report regarding the proposed revisions to the Regional Solid Waste Management Service financial planning policy that will continue to set

out the framework supporting the annual development, communication and approval process for the five-year financial plan for the service.

D. Hillian/D. Arbour: THAT the Comox Strathcona Waste Management Board adopt the revised Regional Solid Waste Management Service financial planning policy as presented in and attached to the staff report dated August 25, 2022.
209 Carried

REGIONAL SOLID WASTE ADVISORY COMMITTEE TERMS OF REFERENCE

D. Arbour/B. Unger: THAT the report dated August 25, 2022 regarding the Regional Solid Waste Advisory Committee Terms of Reference and subsequent plan for recruitment of members, for the Comox Strathcona Waste Management Solid Waste Management Plan renewal be received.
209 Carried

S. Willie, Manager of Solid Waste Planning and Policy Development, provided an overview of the report regarding the Regional Solid Waste Advisory Committee Terms of Reference and subsequent plan for recruitment of members, for the Comox Strathcona Waste Management Solid Waste Management Plan renewal.

D. Hillian/N. Minions: THAT the Comox Strathcona Waste Management Board approve terms of reference for the Regional Solid Waste Advisory Committee and subsequent plan for recruitment of members as presented in the staff report dated August 25, 2022 "Regional Solid Waste Advisory Committee Terms of Reference";

AND THAT all minutes and matters coming from the Regional Solid Waste Advisory Committee be reported directly to the Comox Strathcona Waste Management Board.
209 Carried

B. Unger/D. Arbour: THAT the Comox Strathcona Waste Management Technical Advisory Committee meeting frequency be reduced for the duration of the Comox Strathcona Waste Management Solid Waste Management Plan renewal and limited to matters of regional significance.
209 Carried

D. Hillian/D. Arbour: THAT staff draft a Memorandum of Understanding with the K'ómoks First Nation to work towards a goal of collaborative, constructive and regular dialogue on waste management activities at the Comox Valley Waste Management Centre.
209

D. Arbour/D. Hillian: THAT the motion be amended to add the following: AND THAT staff report regularly to the CSWM Board regarding the ongoing dialogue with all First Nations and their interests.
209 Carried

The vote was taken on the main motion, as amended, as follows:

THAT staff draft a Memorandum of Understanding with the K'ómoks First Nation to work towards a goal of collaborative, constructive and regular dialogue on waste management activities at the Comox Valley Waste Management Centre;

AND FURTHER THAT staff report regularly to the CSWM Board regarding the ongoing dialogue with all First Nations and their interests.
209 Carried

CSWM BOARD MANAGEMENT REPORT

D. Arbour/N. Minions: THAT the CSWM Board management report dated September 2022 be received.
208 Carried

ADJOURN TO IN-CAMERA:

The board adjourned to its in-camera session at 11:04 am.

RISE AND REPORT:

The board rose from its in-camera session at 11:52 am

TERMINATION:
B. Leigh/S. Sullivan: THAT the meeting terminate.
209 Carried

Time: 11:52 am.

Confirmed this 24 day of Nov 2022.

Arzeena Hamir
Vice-Chair

Certified Correct:

Lisa Dennis
Manager of Legislative Services

Recorded By:

Selena Speed
Corporate Services Branch Assistant