Thursday, September 9, 2021

Minutes of the meeting of the Comox Valley Regional District (Comox Strathcona Waste Management) Board of Directors held on September 9, 2021 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 9:30 am.

MINUTES

Present:

Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	J. Abram	Discovery Islands - Mainland Inlets (Area C)
	A. Adams	City of Campbell River
	N. Anderson	Cortes (Area B)
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	C. Cornfield	City of Campbell River
	M. Davis	Village of Tahsis
	C. Evans	City of Campbell River
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	B. Leigh	Oyster Bay – Buttle Lake (Area D)
	R. Kerr	City of Campbell River
	W. Morin	City of Courtenay
	M. McCollum	City of Courtenay
	B. Unger	Village of Gold River
	G. Whalley	Kyuquot – Nootka/Sayward (Area A)
	C. Moglove	City of Campbell River
	K. Grant	Town of Comox
Alt. Directors:	A. Bissinger	Town of Comox
	S. Poulsen	Village of Sayward
	S. Sullivan	Village of Cumberland
Staff:	J. Warren	Deputy Chief Administrative Officer
	M. Foort	Chief Financial Officer
	M. Rutten	General Manager of Engineering Services
	J. Martens	General Manager of Corporate Services
	A. Baldwin	Legislative Services Assistant

Absent:

Directors:	J. Colborne	Village of Zeballos

ATTENDANCE:

Director Unger, as Chair of the Strathcona Regional District Board, assumed the role of presiding member.

With the exception of Chair Unger and Directors Morin and Grant, all members attended by electronic means.

Directors Adams and Cornfield were not in attendance when the meeting was called to order.

CALL TO ORDER AND APPROVAL OF THE AGENDA:

B. Leigh/G. Whalley: THAT the agenda be approved.

208 Carried

ADOPTION OF MINUTES:

C. Evans/W. Cole-Hamilton: THAT the Comox Strathcona Waste Management Board minutes dated June 17, 2021 be adopted.

208 Carried

REPORTS:

COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE

B. Leigh/W. Cole-Hamilton: THAT the minutes of the Comox Strathcona Waste Management Advisory Committee meeting held August 26, 2021 be received.

208 Carried

Director Adams joined the meeting at 9:36 am.

REGIONAL ORGANICS COMPOST PROJECT BUDGET AMENDMENT AND UPDATE

K. Grant/W. Morin: THAT the report dated September 1, 2021 regarding a budget amendment to the 2021-2025 financial plan for the Comox Strathcona Waste Management service, functions 391 – 393, for the construction of the Regional Organics Compost Facility and a status update on the Regional Organics Compost Project be received.

209 Carried

C. Makinson, Manager of CSWM Capital Projects, provided an overview of the report regarding a budget amendment to the 2021-2025 financial plan for the Comox Strathcona Waste Management service, functions 391 – 393, for the construction of the Regional Organics Compost Facility and a status update on the Regional Organics Compost Project.

W. Cole-Hamilton/M. McCollum: THAT the 2021-2025 financial plan and capital expenditure program for the Comox Strathcona Waste Management Service, functions 391 to 393, be amended by increasing solid waste infrastructure expenditures in 2022 for the organics facility by $2,180,000 for a project budget of $17,300,000, with additional funding from the capital works reserve;

AND THAT the 2021-2025 financial plan and capital expenditure program for the Comox Strathcona Waste Management Service, functions 391 to 393, be amended by shifting $2,180,000 of funding in 2022 for the Comox Strathcona Waste Management Centre Cell 2 project from capital works reserve to debt.

209 Carried *NAY: B. Leigh, G. Whalley, J. Abram*

REASONABLE ACCESS TO RECYCLING FOR RESIDENTS

D. Hillian/W. Morin: THAT the report dated August 31, 2021 regarding providing input to the Stewardship Agencies of British Columbia (SABC) in response to their May 13, 2021 document "Guidance on Accessibility of Stewardship Programs" to advocate for reasonable and convenient access to Extended Producer Responsibility (EPR) programs for remote communities across British Columbia with tiered and funded solutions to lessen the financial burden on regional districts be received.
209 Carried

V. Schau, Senior Manager of CSWM Services, provided an overview of the report regarding reasonable access to recycling for residents.

Director Cornfield joined the meeting at 10:04 am.

A. Hamir/E. Grieve: THAT the letter as attached to the staff report dated August 31, 2021, which advocates for reasonable and convenient access to recycling for remote communities with tiered and funded solutions based on the remoteness index be developed in collaboration with local governments, be submitted to the Stewardship Agencies of British Columbia membership in response to their proposed Guidance on Accessibility of Stewardship Programs document.
209 Carried

QUADRA COMMUNITY ENGAGEMENT AND RECYCLING TRANSITION - UPDATE

D. Hillian/G. Whalley: THAT the report dated August 31, 2021 regarding a community engagement session and survey results related to the proposed transition of Quadra recycling from a Comox Strathcona Waste Management recycling depot to a full service Recycle BC depot be received.
209 Carried

S. Valdal, Services Coordinator - CSWM, provided an overview of the report regarding a community engagement session and survey results related to the proposed transition of Quadra recycling to a full service Recycle BC depot.

REQUEST TO WAIVE FEES FOR CITY OF COURTENAY RESIDENTS YARD WASTE DROP-OFF

B. Leigh/S. Sullivan: THAT the report dated September 2, 2021 regarding a request from the City of Courtenay to waive to the tip fees for yard waste drop-off at the Comox Valley Waste Management Center (CVWMC) for the residents of Courtenay in response to the recent curbside collection service disruptions experienced by the City's contractor Emterra Environmental be received.
209 Carried

V. Schau, Senior Manager of CSWM Services, provided an overview of the report regarding a request from the City of Courtenay to waive to the tip fees for yard waste drop-off for residents of Courtenay.

D. Hillian/M. McCollum: THAT the Comox Strathcona Waste Management service continue to support the receipt and processing of yard waste pursuant to Bylaw No.170 being "Solid Waste Fees and Charges Bylaw No. 170, 2011" to fund the cost of the service.
209 Carried

CSWM MANAGEMENT REPORT

K. Grant/A. Hamir: THAT the CSWM Board management report dated September 2021 be received.
208 Carried

The CSWM Board recessed at 11:00 am and reconvened at 11:12 am.

Director Abram was not in attendance when the meeting reconvened.

ROUNDTABLE DISCUSSION - SESSION TWO: SOLID WASTE MANAGEMENT PLAN

V. Shaw, Senior Manager of CSWM Services presented an overview of the Solid Waste Management Plan, which was followed by general discussion through break-out groups.

TERMINATION:
A. Adams/B. Leigh: THAT the meeting terminate.
208 Carried

Time: 12:31 pm.

Confirmed this 21 day of October, 2021:

Brad Unger
Chair

Certified Correct:

Jake Martens
General Manager of Corporate Services

Recorded By:

Antoinette Baldwin
Legislative Services Assistant